



Measure L Citizens' Oversight Committee

1st Floor City Council Conference Room Area 'B'

Monday, March 14, 2016

Approved Minutes

COMMITTEE MEMBERS

Ted Ribultan, Jacqui Walters
Nellavan Jeglum, Steven Morgan

Regular Meeting – 5:30 p.m.

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

CALL TO ORDER: Meeting was called to Order at 5:31 p.m.

ROLL CALL: Present: T. Ribultan, J. Walters, N. Jeglum, Steven Morgan

Absent:

Staff: Chief Strand, Tyrell Staheli, Dennis Speer

One vacant position as of March

Recording Secretary: K. Harker

APPROVAL OF AGENDA: *Motion To Approve Agenda Was Made By Mr. Morgan Seconded by Ms. Walters Motion Carried By Voice Vote of 4 Ayes (Ribultan, Walters, Jeglum, Morgan) 0 Nays, 0 Absent, 0 Abstain*

APPROVAL OF MINUTES: *Motion To Approve the Minutes of February 8, 2016 Was Made by Mr. Morgan and accepting the amended change to spelling error. Seconded by Ms. Walters Motion Carried By Voice Vote of 4 Ayes (Ribultan, Walters, Jeglum, Morgan), 0 Nays, 0 Absent, 0 Abstain.*

PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA

Open at 5:33

Closed at 5:34

DISCUSSION AND OTHER ACTION ITEMS

1) Discussion of the Final Report

Mr. Ribultan started the discussion regarding the outline of the Measure L Citizen Oversight Committee Annual Report 2014-2015 presented in the agenda packet. The Chair would like to see discussion and then assignments made amongst the committee members. The Chair indicated that the Annual Report will be a stand alone report from past reports even though in the agenda packet an example of the Annual Report for Fiscal Year 13-14 was attached.

Discussion of Final Report cont...

Committee Recommendations regarding the Measure L Citizen Oversight Committee Annual Report 2014-2015 were:

Section 1:

Remove graph 1.3

1.6 will be in a slightly different format

Section 2:

2.1 – Would like to keep the Table: Revenue by Month

2.2: Table 3 would like to remove this table as the numbers do not reflect accurate information. This information needs to come directly from the Finance Department.

Items that need to be clear in Section 2:

1. Funds are already separated, one for Public Works and one for Public Safety
2. Report on the tracking system that is already in place: example the City Contracts with Muni-Services, they verify the number that is give to the City by the State.

Committee Member Jeglum would like to see the report be consistent. Items she noticed were:

- 1) Clear terminology (not using acronyms)
- 2) No vagueness in language. (Example: the word “approximately”, Either the committee knows it the funds were spent or it doesn't).
- 3) Make certain the committee is reporting what was spent on Measure L (example: no equipment and then states vehicles can be very ambiguous).

Report needs to be positive in what the City has accomplished with the funds that have been provided by the $\frac{3}{4}$ cents tax. The Committee needs to report the finding of facts.

2) Establish Report Assignments

- Executive Summary– **Chair Ribultan**
- Intro Section – **Chair Ribultan**
- Measure L Summary Income And Expenditure – **Committee Member Morgan**
- Safety Section – **Committee Member Walters, and Committee Member Jeglum**
- Public Works (Streets) Section- **Committee Member Walters, and Committee Member Jeglum**
- Other Measure L Expenditure Statement - **Committee Member Morgan**
- Measure L summary level finding - **Committee Member Walters, and Committee Member Jeglum**
- Measure L Recommendation - **Committee Member Walters**
- Reference & Distribution Sections

Discussion of Final Report cont...

3) Report from the Finance Director that the Committee needs for inclusion into the report

- 1) Measure L Previous Fiscal Years Expenditures, Revenue, Carry Over
The Committee decided to use Finance Director Report included in the Agenda Packet 3/14/16 instead of table 2.2.
- 2) Message from the Finance Director
Mr. Staheli explained that the balance sheet is a snapshot in time. Mr. Staheli indicated that you have to show long term liability which the City of Ridgecrest has. Mr. Morgan and Mr. Staheli will work together to show the difference between the CAFR and the Balance Sheet for the Annual Report for Fiscal Year 2014-2015.

4) Report from the Chief of Police

- 1) Write up and chart
Committee Members Walters and Jeglum will use the report from the Chief as a reference for their part of the Measure L Citizen Oversight Committee Annual Report 2014-2015.

CITIZENS' OVERSIGHT COMMITTEE COMMENTS

SUPPORT STAFF COMMENTS

Mr. Speer thanked the Committee for their diligence in producing a report and feels that they are on the right track.

FUTURE AGENDA ITEMS

The goal of the committee is to have as much of the Measure L Citizen Oversight Committee Annual Report 2014-2015 completed to have a Special Meeting on April 4, 2016. If this cannot happen, the Committee will just meet at their regular meeting of April 11, 2016. Ms. Harker will check on the availability of the room and get back to the committee as soon as possible.

NEXT MEETING:

Possible Special Meeting April 4, 2016
April 11, 2016

ADJOURNMENT: Meeting is adjourned at 7:10